

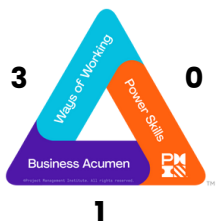
# Advanced Project Management in Asana

**Advanced Project Management in Asana is an intensive 4-hour session tailored for users who are already familiar with Asana but want to deepen their understanding of its advanced features. It is also ideal for those managing an Asana environment and ensuring compliance with project management practices in their organization.**

Participants will develop skills in automation through rules, effective reporting, privacy and access management, and integrating Asana with other systems. This training is perfect for users who want to improve their workflows and get the most out of Asana.

With the skills they gain in automation, reporting, and integration, users will be better equipped to streamline processes, make data-driven decisions, and achieve their goals more effectively.

## PMI Talent Triangle



Duration: **4** hours

**4** PDU's

Level: Advanced

Form: lecture, practical exercises  
inside the system

Certyfikat: PMI® ATP

## Training objectives

- Increase work efficiency with advanced Asana features
- Understand how to optimize processes with Asana automation
- Acquire good change management practices
- Learn how to effectively manage teams and access to projects
- Understand the Asana admin console
- Learn how to integrate Asana with other organizational systems
- Master good practices and work hygiene in Asana
- Acquire practical skills through live exercises
- Clarify all questions and concerns about working in Asana

## Training program\*

- Why Choose Asana for Project Management?
- Change Management
- Automation Features (Rules, Forms, Packages, AI)
- Create Custom Project Templates and Forms
- Portfolio Management and Reporting
- Effective Goal Management
- Data Migration (Import and Export)
- Manage permissions, access, and notifications
- Create teams, assign roles, and manage team members
- Asana integration options
- Admin console
- Best practices and recommendations for efficient workflow in Asana
- Q&A on working in the system

\*The training includes live exercises on using Asana

## This training is recommended for

- People interested in advanced Asana features
- Project managers
- Asana users managing teams
- Asana system administrators
- PMO employees
- Asana users interested in optimizing their daily work

## Languages and locations

We offer the "Advanced Project Management in Asana" training in Polish and English, online and in person. During the training, we provide participants with practical tools and knowledge supported by years of experience.

We also organize closed training, at the individual request of the organization, adapting the location and scope to the client's needs.

We also offer training **"Asana from the basics – Project Management"**, which focuses on the basics of project management in the Asana environment. If you are interested in training for leaders who monitor work performance in Asana, we have a dedicated training **"Asana for leaders – Project Management"**

## Delivery guarantee

Training is confirmed 14 days in advance. If the minimum number of participants is not met, the training may be postponed or canceled. Participants who have already paid can choose a new date, a different topic, or a refund.

### Training dates and pricing



### Contact us

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Full training offer

<https://pmexperts.com/en/training>